



**Advanced Training Institute
Directorate General of Training
Ministry of Skill Development and Entrepreneurship
V.N Purav Marg, Sion (East), Mumbai – 400022**

**EMPANELMENT OF GUEST FACULTIES IN
SOFT SKILLS & INFORMATION TECHNOLOGY**

This institute invites application from the suitable candidates for empanelment of Guest Faculty for a period of eleven months to conduct short term training programmes of 1/2/3/ week's duration under Advanced Vocational Training Scheme (AVTS). Empanelment of 05 guest/visiting faculties each in following course/fields of:-

1. Management and Leadership: Decision Making Advanced Leadership Skills Conflict & Difficult person Mgmt. Management Skills Improved	2. Communication Skills & Team Work Verbal Communication Proactive Time Management Productive Communication at work Place Progressive Teamwork Workshops
3. Human Resources & Soft Skills Soft Skills Verbal Communication Successful Interview Skills, High Impact Presentation Skills	4. Personality Development & Soft Skills Soft Skills Entrepreneurship Skills Motivation Skills Stress Management,
5. Advanced Excel	6. Cloud Computing

Essential Qualification:

BE, BA, B.COM, B.Sc. BBA, BBM, BCA, MBA, MCA etc. from a recognized University/Institutions with Certificate/Diploma in relevant field. Teaching experience preferred.

Rates:

Rs.1600/-for 2 Sessions of 3 hours duration

Nature of work:

To conduct soft skills course for industrial workers supervisors, diploma b tech, students from polytechnics and engineering colleges, under Advanced Vocational Training Scheme.

The CV with all relevant documents should reach to:

Director, ATI Mumbai, VN Purav Marg, Sion - 400022 on or by e-mail by 16 March 2018 at our mail Id: coord.atimumbai@gmail.com,

**(Madhav Rao Gajre)
Director, ATI Mumbai.**